

Child Safeguarding Statement

St Paul's S.N.S. is a primary school providing primary education to pupils from Third Class to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of St. Paul's S.N.S. has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is Aine Carthy
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Caroline Corey
- 4 The Relevant Person is Aine Carthy
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:
 - recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
 - fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
 - fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
 - adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
 - develop a practice of openness with parents and encourage parental involvement in the education of their children; and
 - fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 14/10/25 [date].

This Child Safeguarding Statement was reviewed by the Board of Management on 14/10/25 [most recent review date].

Signed:  John Cullen PC.

Chairperson of Board of Management

Signed: 

Principal/Secretary to the Board of Management

Date: 14/10/25

Date: 14/10/25

Child Safeguarding Risk Assessment

Written Assessment of Risk of St. Paul's S.N.S. Drogheda

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of St. Paul's S.N.S. Drogheda.

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities	3. The school has the following procedures in place to address the risks of harm identified in this assessment.
Daily arrival and dismissal of pupils Recreation breaks for pupils	Risk of harm due to inadequate supervision of children in school.	The school has a supervision policy to ensure appropriate supervision of children during arrival, dismissal and breaks.
Classroom teaching	Risk of child being harmed in the school by a member of school personnel.	The school must meet the standards in the Code of Professional Conduct for Teachers set out by the Teaching Council 2012. The school has a code of conduct for school personnel (teaching and non-teaching staff). The school complies with the agreed disciplinary procedures for teaching staff.
One-to-one teaching	Risk of harm in one-to-one teaching, counselling, coaching situation.	One-to-one teaching may be provided for any pupil where it is deemed by teaching staff and the principal to be in the best interest of the child. In all such situations written parental consent must be given. All one to one teaching sessions should be clearly timetabled and should only be carried out where there
One-to-one learning support		

One-to-one counselling	Risk of child being harmed by a volunteer / parent person while child participating school activities	are appropriate arrangements in place with regard to the physical environment (e.g. vision panel in door, open door policy, table between teacher and pupil).
Sporting activities	Risk of child being harmed by a member of staff of another organisation or other person while child participating in school activities.	One-to-one counselling should be conducted in a similar manner, glass panel door or open door policy, desk between pupil and counsellor. A teacher/s will always accompany pupils travelling to sporting activities/ school outings.
School outings		A signed permission slip will be sought from parents for all sporting activities away from school/ school outings.
School trips involving overnight stay	Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons.	All school trips, outings and tours will be sanctioned by the principal – in certain circumstances the principal may have to get the prior approval of the BOM e.g. trips involving an overnight stay. Teaching staff must ensure that activity centres / adventure centres where pupils are being brought to have in place their own CSS and that all supervising staff in activity centres / adventure centres have been Garda vetted.
Changing for Games / PE/ Swimming	Risk of harm due to inadequate supervision of children while attending out of school activities.	In all activities that require children to change clothing, staff must ensure that a balance is struck between the child's right to privacy and adequate supervision. Pupils will be expected to dress / undress themselves. Teachers will always be present in a supervisory capacity. School staff will not take any responsibility for the dressing / undressing of

Annual Sports Day		pupils. Pupils will be encouraged to dress/undress in communal areas and will not be allowed share cubicles with anyone else. Changing for activities will not be permitted in areas where personnel other than school personnel are present. The needs of pupils who require assistance will be addressed under the schools Intimate Care policy. Annual Sports Day is usually held at St. Nicholas GFC. Parents will be informed in advance. Preparation for races and activities will be undertaken by teaching staff beforehand. Pupils will be supervised by class teachers, resource teachers and SNAs.
Fundraising events involving pupils Use of off-site facilities for school activities	Risk of harm due to inadequate code of behaviour. Risk of harm due to inadequate supervision.	A signed permission slip will be sought from parents for all fundraising activities away from school/ school outings. A teacher/s will always accompany pupils travelling to fundraising activities/ off-site facilities for school activities. The school's Code of Behaviour applies on all these events and activities.
Toileting incidents	Risk of harm to children with SEN who have particular vulnerabilities. Risk of harm to child while a child is receiving intimate care.	While the needs of pupils with specific toileting needs are addressed in the Intimate Care policy, the following guide is to address situations where a child has a toileting accident. The school has a supply of clean clothing and toilet wipes available for use in such situations.

Care of children with special educational needs, including intimate care where needed.	Risk of child being harmed in the school by a member of school personnel.	If the child can tend to themselves, they will be offered wipes and clean clothing. The parent or carer will be informed by the teacher by phone of the incident. A note will be sent home along with soiled clothing in circumstances where parent/carer could not be contacted by phone. Teachers must also note the incident in the 'Incident Book'. In any situation where the child cannot attend to themselves the parents/ carers will be notified by phone of the incident. Parents / carers will be asked if they wish to come to the school to attend to the child or if they would like staff to attend to the child. Where a parent/ carer cannot be contacted staff will attend to the child unless the school has been specifically notified by a parent/ carer that staff in the school do not have permission to assist the child. Staff attending to the child will do so in as 'open' an environment as possible with due regard to the privacy of the child. A note should be kept of such incidents in the 'Incident Book'. It is important for staff to be aware that a parent/carer may not be in a position to come to the school immediately should their child have a toileting accident and consideration has to be given to the implications of leaving a child unattended to in this situation.
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Administration of Medicine Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Risk of harm due to inadequate administration of medication to pupils. Risk of child being harmed in the school by another child. Risk of adult being harmed in the school by child. Risk of child being harmed in the school by a member of school personnel. Risk of harm due to inadequate code of behaviour.	The school has a Special Educational Needs policy. A copy of this policy can be found in the principal's office. The school has an intimate care policy/plan in respect of students who require such care. A copy of this policy can be found in the principal's office. The school has in place a policy and procedures for the administration of medication to pupils. A copy of this policy can be found in the principal's office. All relevant school personnel are trained in Crisis Prevention Training (CPT). In addition to the school's Code of Behaviour, Individual Safeguarding plans /Positive Behaviour Management Strategies are in place for relevant pupils which are reviewed every six months or sooner if necessary. Parents / Guardians of pupils involved are consulted with in drawing up such plans and strategies. Patterns of behaviour and triggers are identified where possible to try to minimise re-occurrence. When necessary the school will seek appropriate clinical and therapeutic supports for pupils. Behaviour incident forms / behaviour check lists are completed for all pupils who are presenting with challenging behaviour. In addition, Adverse Incident forms are completed when staff or pupils suffer injury. These forms are completed by the staff involved.
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Administration of First Aid		In all such cases parents/guardians of all pupils involved will be notified. Once a term, or more frequently if necessary, a report on the management of challenging behaviour and serious /adverse incidents will be brought to the BOM by the principal. The school has in place a policy and procedures for the administration of First Aid. A copy of this policy can be found in the principal's office. The school – ● Has provided all school personnel with a copy of the school's Child Safeguarding Statement. ● Ensures the DES child protection procedures are made available to all school personnel. ● Encourages staff to avail of relevant training. ● Encourages board of management members to avail of relevant training. ● Maintains records of all staff and board member training. The DLP /DDLP are required to avail of training provided by a professional organisation (e.g. PDST) on a regular basis – Certificate of attendance provided to the BOM. All school personnel are required to do the online Tusla training and provide a copy of the certificate of completion to the DLP
Training of school personnel in child protection matters.	Risk of harm due to inadequate administration of First Aid. Indicators of harm /abuse not being recognised by school personnel.	
	Harm / Abuse not being reported properly and promptly by school personnel.	
	Risk of child being harmed in the school by a member of school personnel.	
	Risk of child being harmed in the school by volunteer or visitor to the school	

Record keeping Recruitment of school personnel and Volunteers / Parents in school activities	Indicators of harm /abuse not being recognised by school personnel Harm / Abuse not being reported properly and promptly by school personnel. Risk of child being harmed in the school by a member of school personnel. Risk of child being harmed in the school by volunteer or visitor to the school	All school personnel are required to sign the 'Acceptance of St. Paul's SNS Child Protection Safeguarding Statement form and return a signed copy to the DLP. All school personnel, mandated and non-mandated, are required to adhere to the DES Child Protection Procedures for Primary and Post-Primary Schools 2017. All school personnel are required to ensure that any sensitive records e.g. child protection monitoring records they are required to keep are maintained in a secure location in the school and are treated with the strictest of confidence. All such records form part of the school record keeping system and must be filed with the central school records at the end of the school year or in the event that the staff member is going on 'leave' e.g. maternity leave, career break etc. or is leaving the school to take up employment elsewhere. All school personnel are required to be Garda vetted and the relevant DES circulars in relation to recruitment and Garda vetting are adhered to. Best practice procedures with regard to interviewing and checking references are followed.
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Curricular provision in respect of SPHE, RSE, Stay Safe Prevention and dealing with bullying amongst pupils. Recreation breaks for pupils	Risk of harm due to inappropriate relationship/communications between child and another child or adult. Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school. Risk of harm caused by member of school personnel accessing/ circulating inappropriate material via social media, texting, digital device or other manner. Risk of harm due to bullying of child.	All volunteers / parents involved in school activities are Garda vetted. All volunteers / parents involved in school activities are provided with a copy of the school's Child Safeguarding Statement. All volunteers / parents involved in school activities are required to sign the 'Acceptance St. Paul's SNS Child Protection Safeguarding Statement form and return a signed copy to the DLP. The school implements in full the SPHE curriculum over a two-year cycle as outlined in the school plan for SPHE which can be found in the Principal's office. The Stay Safe programme will be taught in every class over a period of 2 weeks in Year 1 of the school's SPHE Plan. Individual teacher planning documents indicate when specific objectives of the SPHE curriculum, including the Stay Safe programme) will be taught (timetabled for) and what specific objectives of SPHE, Stay Safe and RSE will be taught in that period of time. The Cuntas Miosiuil of individual teachers will highlight the SPHE content objectives covered and the Stay Safe lessons covered in that month.
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Collection of pupils Use of external personnel to supplement curriculum	Risk of a child being handed into care of an unknown / innominate adult. Risk of child being harmed by a member of staff of another organisation or other person while child participating in school activities.	The school has provided specific teaching on the prevention and dealing with bullying as part of the Restorative Practice programme. The school has a Bi Cinéalta Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools and the KIVA programme. A copy of that policy can be found in the principal's office or on the school's website. The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. A copy of these procedures can be found in the principal's office. Prior to the enrolment of a child and on an annual basis thereafter parents/ carers will be asked to supply the school with the names and contact details of any adult that may be collecting a pupil during the course of the year. Outside of normal dismissal times of the school teachers will only release pupils to those nominated by the parent/carer or where advance notice of another adult collecting the pupil is given by the parent / carer. In the event that another person arrives to collect a child the school will endeavour to contact the parent/carer to get their permission. Under no circumstance will staff allow a child to leave the school with another person that does not have permission to collect them. In accordance with Circular No. 0042/2018 'Best practice guidance for primary schools in the use of programmes and/or
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Use of external personnel to support sports and other extra-curricular activities. Recruitment of school personnel and Volunteers / Parents in school activities.		external facilitators in promoting wellbeing consistent with the Department of Education and Skills' Wellbeing Policy Statement and Framework for Practice' a member of the teaching staff will always be present when external personnel are working with students. All external coaches will be garda vetted. A copy of the schools' CSS will be provided to all external coaches who shall be required to sign the 'Acceptance of St.Paul's CSS statement including the Risk Assessment' document and return the signed copy to the DLP. External coaches will be required to report child protection concerns to the DLP. All school personnel are required to be Garda vetted and the relevant DES circulars in relation to recruitment and Garda vetting are adhered to. Best practice procedures with regard to interviewing and checking references are followed. All volunteers / parents involved in school activities are Garda vetted. All volunteers / parents involved in school activities are provided with a copy of the school's Child Safeguarding Statement. All volunteers / parents involved in school activities are required to sign the 'Acceptance St. Paul's SNS Child
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Use of Information and Communication Technology by pupils in school, including social media. Use of video/photography/other media to record school events.	Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school. Risk of harm caused by member of school personnel accessing/ circulating inappropriate material via social media, texting, digital device or other manner.	Protection Safeguarding Statement form and return a signed copy to the DLP. The school has in place a mobile phone policy in respect of usage of mobile phones by school personnel including pupils. A copy of this policy can be found in the principal's office and in The Welcome to St. Paul's Booklet. The school has in place an Acceptable Use Policy in respect of usage of ICT. A copy of this policy can be found in the principal's office. The school holds an Internet Safety Week annually which involves pupils from 3rd and 4th taking part in a programme called 'HTML Heroes', while 5th and 6th class engage with 'My Selfie and the Wider World'. The school annually employs an outside organisation, namely Zeeko, to educate the children from 5th and 6th on internet safety, the dangers of social media and their rights and responsibilities online. There is an annual Internet / Social Media Safety poster competition with prizes for winners. The school organises an Internet safety talk for parents annually.
Students participating in work experience in the school.	Risk of child being harmed in the school by volunteer or visitor to the school.	
Student teachers undertaking training placement in school.	Risk due to lack of adequate supervision.	Students participating in work experience in the school must be 16 years or older. Students participating in work experience in the school must be Garda Vetted. Students participating in

Critical Incident Plan		work experience in the school must not be left unsupervised with pupils.
Home School Liaison	Risk of harm caused by a critical incident within or outside the school.	Child Safeguarding Statement & DES procedures made available to all staff, including student teachers. Students must report the to the DLP if they have a child protection concern or if a child makes a disclosure to them.
Breakfast club	Risk of child being harmed in the school by a member of school personnel.	The school has in place a Critical Incident Management Plan. A copy of this policy can be found in the principal's office. The school has in place a Home School Liaison policy and related procedures. A copy of this policy can be found in the principal's office. The school has the following procedures in place for use of the Breakfast Club: • Doors from canteen to school are secure and coded. • Supervision arrangements are in place in the canteen by Breakfast Club staff. • All employees must be Garda vetted. • Deliveries should be buzzed in and restricted to certain times when employees are there to supervise the delivery. • All doors are coded and canteen doors to the yard are supervised. If children are finished in the canteen when playtime is over they will enter school through interior doors.

		• The children are to remain in the breakfast club until supervising adults have arrived on the yard. • SNA's bring lunch to the classroom for pupils in the EBD class.
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Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Examples of activities, risks and procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”. Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to Children First: National Guidance for the Protection and Welfare of Children published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*.

Examples of School Activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- One-to one learning support
- One-to-one counselling
- Outdoor teaching activities
- Online teaching and learning remotely
- Sporting activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Provision of residential facilities for boarders
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities

- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Care of any vulnerable adult students, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Management of provision of food and drink
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on Tusla's Child Protection Notification System (CPNS)
 - Children with medical needs
- Recruitment of school personnel including -
 - Teachers/SNAs
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities

- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school, including social media
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school

- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school undertakes anti-racism awareness initiatives
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy

- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations